Husayni Madrasah
Boys' Section

Circular 2026/27

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Introduction

Hadith from Imam Ali Ibn Al Hussein (AS):
"Were people aware of what lies in the obtaining of knowledge, they would pursue it even though they had to make voyages and endanger their lives to obtain it."

Dear Parents and Students,

Assalamu Alaikum wa Rahmatullahi wa Barakatuh,

On behalf of the Management and Staff of Husayni Madrasah Boys' Section (HMBS), it is our pleasure to welcome you to the 2026/27 academic year. We thank Almighty Allah (SWT) for granting us the opportunity to embark on another year of seeking knowledge and nurturing Islamic values through the teachings of the Holy Qur'an and the Ahlul Bayt (AS). We look forward to a year filled with learning, spiritual growth, and meaningful achievements. With the blessings of Allah (SWT) and the continued partnership of our students and parents, we are confident that this year will be both productive and rewarding.

At Husayni Madrasah, we are committed to providing a **safe, disciplined, and spiritually** enriching environment that inspires students to strengthen their relationship with Allah (SWT) through the pursuit of obligatory Islamic knowledge and the practice of exemplary character. Achieving this mission requires a shared commitment to the values, standards, and procedures that uphold the integrity of our Madrasah and ensure its effective operation.

This handbook serves as the official guide to the policies, procedures, and expectations that govern the functioning of Husayni Madrasah Boys' Section. It outlines the responsibilities and obligations of students, parents, teachers, and the administration, with the objective of fostering a respectful, organized, and nurturing learning environment for all members of our Madrasah community.

Our teachers are among our greatest assets. With years of experience, dedication, and expertise, they play a vital role in shaping the academic, spiritual, and personal development of our students. To ensure the highest standards of education, the Madrasah invests in continuous professional development, equipping our educators with both strong subject knowledge and effective teaching methodologies that enhance the overall learning experience.

We pray that Allah (SWT) grants us sincerity, success, and tawfiq in our collective efforts, and that He blesses all our students with beneficial knowledge, righteous character, and lasting success in both this world and the Hereafter.

Wassalamu Alaikum wa Rahmatullahi wa Barakatuh.

Vision

Husayni Madrasah's vision is to nurture students to become ***'Thinking and Practicing Muslims'***.

Mission

To develop students who possess a strong relationship with the Holy Qur'an and Ahlul Bayt (AS), sound Islamic knowledge, exemplary character (akhlaq), and a commitment to practicing Islam in their daily lives. We strive to achieve this by providing a safe, engaging, and nurturing Islamic learning environment where every student is treated with love, kindness, respect, and excellence.

***Parents are urged to keep up with the practice of Qur'an recitation with the students since time spent at the Madrasah is not sufficient to improve their recitation skills. Regular monitoring of the students' progress in a formative way will determine promotion.*

Academic Calendar & Timetable

Weekly Timetable

Mondays	Assembly + Salah Session: **6:20pm - 7:15pm** Class 1: **7:15pm to 8:00pm** Class 2: **8:00pm to 8:45pm**
Wednesday	Assembly + Salah Session: **6:20pm - 7:15pm** Class: **7:15pm to 8:00pm**
Thursdays	Assembly + Salah Session: **6:20pm - 7:15pm** Class: **7:15pm to 8:00pm**

**Late: 6:30pm*

Term Planner

HUSAYNI MADRASAH of KSIJ DAR BOYS SECTION CLASSS 7-12 CALENDER 2026/2027 (Term 1)						
	Monday		Wednesday		Thursday	
Week	Date	Event	Date	Event	Date	Event
1	17-Aug-26	Intro Week	19-Aug-26	Intro Week	20-Aug-26	Intro Week
2	24-Aug-26	TD 1	26-Aug-26	Holiday (Mawlid Day)	27-Aug-26	TD 1
3	31-Aug-26	TD 2	2-Sep-26	TD 1	3-Sep-26	TD 2
4	7-Sep-26	TD 3	9-Sep-26	TD 2	10-Sep-26	TD 3
5	14-Sep-26	TD 4	16-Sep-26	TD 3	17-Sep-26	TD 4
6	21-Sep-26	TD 5	23-Sep-26	TD 4	24-Sep-26	TD 5
7	28-Sep-26	TD 6	30-Sep-26	TD 5	1-Oct-26	TD 6
8	5-Oct-26	TD 7	7-Oct-26	TD 6	8-Oct-26	TD 7
9	12-Oct-26	TD 8	14-Oct-26	Holiday (Nyerere Day)	15-Oct-26	TD 7 (Wed)
10	19-Oct-26	TD 9	21-Oct-26	TD 8	22-Oct-26	TD 8
11	26-Oct-26	TD 10	28-Oct-26	TD 9	29-Oct-26	TD 9
12	2-Nov-26	TD 11	4-Nov-26	TD 10	5-Nov-26	TD 10
13	9-Nov-26	TD 12	11-Nov-26	TD 11	12-Nov-26	TD 11
14	16-Nov-26	TD 12 (Wed) | Majlis	18-Nov-26	Holiday (Wafat of Syeda Fatema)	19-Nov-26	TD 12
15	23-Nov-26	TD 13	25-Nov-26	TD 13	26-Nov-26	TD 13
16	30-Nov-26	Recap Session	2-Dec-26	Recap Session	3-Dec-26	Recap Session
17	7-Dec-26	Term 1 Exam	9-Dec-26	Holiday (Independence Day)	10-Dec-26	Term 1 Exam
18	14-Dec-26	Break	16-Dec-26	Break	17-Dec-26	Paper Corrections

***In Case of Changes, Parents will be notified*

Communication Policy

Purpose

Husayni Madrasah Boys' Section (HMBS) is committed to maintaining clear, timely, respectful, and professional communication between the Madrasah and parents/guardians. To ensure consistency and efficient administration, all communication must be conducted through the official channels outlined in this policy.

Parents' WhatsApp Groups

Each class will have an official Parents' WhatsApp Group administered by the Madrasah.

The purpose of these groups is to:

- ➔ Share official announcements and important updates.
- ➔ Communicate reminders regarding Madrasah activities and events.
- ➔ Provide timely information from the HMBS Management.

Parents and guardians are strongly encouraged to join their respective class group to remain informed throughout the academic year.

Please note:

- ➔ The Parents' WhatsApp Groups operate as one-way broadcast channels.
- ➔ Parents are requested not to reply or initiate discussions within these groups.
- ➔ Individual concerns or enquiries must be directed through the official communication channels outlined below.

Official Parent–Madrasah Communication

All official communication between parents and the Madrasah shall be conducted via the official HMBS email address:
Email: hmbs.tabligh@ksijdar.org

Parents should use this channel to:

- ➔ Raise concerns or queries.
- ➔ Seek clarification on Madrasah matters.
- ➔ Request meetings or appointments.
- ➔ Submit official correspondence.

The Madrasah aims to acknowledge all emails within 48 hours during the academic week.

Reporting Absenteeism and Late Arrivals

Parents are responsible for notifying the Madrasah of any student absence or late arrival. All notifications must be submitted using the official HMBS Absence & Late Arrival Google Form. Please use this FORM.

This form should be used to report:

- ➔ Student absences.
- ➔ Late arrivals.
- ➔ Other non-examination attendance matters.

Prompt notification helps the Madrasah safeguard students and maintain accurate attendance records. **Timely notification through the designated form will also positively contribute to the student's Tarbiyah Points.**

Official Madrasah Telephone Line

For urgent matters during Madrasah operating hours, parents may contact the HMBS office using the official telephone number:
Telephone / WhatsApp: +255 782 068 288

Office Hours

- ➔ Mondays: 6:00 p.m. – 9:00 p.m.
- ➔ Wednesdays & Thursdays: 6:00 p.m. – 8:30 p.m.

Communication Etiquette

To maintain professionalism and ensure that all correspondence is appropriately recorded:

- ➔ Parents are requested not to communicate directly with teachers, staff members, or Management through personal WhatsApp messages regarding Madrasah matters.
- ➔ Personal messaging platforms are not recognised as official communication channels and may not receive a response.
- ➔ All official matters should be communicated through the channels outlined in this policy.

The Madrasah is committed to fostering a culture of clear communication, mutual respect, and strong partnership between parents, students, teachers, and the administration. Effective communication is essential to supporting the academic, spiritual, and personal development of every student.

Tarbiyah & Student Code of Conduct

Tarbiyah Point System

At Husayni Madrasah Boys' Section (HMBS), Tarbiyah is an essential part of our mission to nurture students into Thinking and Practicing Muslims. It focuses on developing good character (Akhlaq), discipline, responsibility, and respect through the teachings of the Holy Qur'an and Ahlul Bayt (AS).

The Tarbiyah system encourages students to continuously improve themselves by recognising positive behaviour and addressing areas requiring improvement. Each student begins the academic year with **100 Tarbiyah Points**, which may be increased through exemplary conduct or reduced due to breaches of the Student Code of Conduct.

The objective of this system is to create a respectful, positive, and spiritually uplifting environment where students can grow academically, morally, and spiritually.

Attendance & Tardiness

Regular attendance and punctuality are essential for effective learning, personal discipline, and the overall development of students.

Students are expected to attend all scheduled Madrasah sessions and arrive on time. In the event of absenteeism or late arrival, parents/guardians are required to complete the **Absent/Late Form** in advance to officially inform the Madrasah.

If a student requires early release from a Madrasah session for any reason, parents/guardians must notify the Madrasah through the official email channel in advance, stating the reason and required time of release.

Students who achieve **less than 70% attendanc**e at the end of the Madrasah year will not be permitted to sit for final examinations. For Class 12 students, students below the required attendance threshold will not be eligible for graduation.

Points	Item	Consequences (if any)
-2 Point	Not bringing in absence note/e-mail communication from parents **within one week** of	After two Verbal Warnings, Parents will be called in for a meeting.

	absenteeism	
-1 Point	Tardiness is lack of discipline that will affect Tarbiyah marks.	After two Verbal Warnings, Parents will be called in for a meeting.

Uniform Compliance



Students are required to wear a plain, clean, full-length white khanzu together with a white Muslim prayer cap (topi) for the Namaaz session (as illustrated in the attached image).

Parents are encouraged to provide students with two sets of Madrasah uniforms to ensure a clean uniform is always available.

Students are also allowed to wear a black khanzu on the wafaat of the 13 Ma'sumeen (AS) and throughout the months of Muharram and Safar as a mark of respect and remembrance.

Points	Item	Consequences (if any)
-2 Point	No appropriate uniform as defined above in the uniform section	After two Verbal Warnings, Parents will be called for a meeting.
-1 Point	No Topi during Salah + Assembly Session	After three Verbal Warnings, Parents will be called for a meeting.

Academic Integrity

Students are expected to demonstrate honesty, responsibility, and integrity in all aspects of their learning. All classwork, assignments, assessments, and examinations must be completed truthfully and represent the student's own efforts.

Cheating, plagiarism, copying another student's work, providing or receiving unauthorised assistance, or any form of academic dishonesty is **strictly prohibited** and may result in disciplinary action, including the awarding of zero marks for the assessment or other consequences determined by the Madrasah.

Points	Item	Consequences (if any)
-20 Point	Cheating, passing documents to others or any form of malpractice during examinations	Disqualified from the respective exam will a Zero Score
-2 Points	Failure to bring stationery or notebook as reported by the teacher.	After three Verbal Warnings, Parents will be called for a meeting.
-3 Points	Disturbing the class as reported by the teacher.	After two Verbal Warnings, Parents will be called for a meeting.
-5 Points	Forging parents / guardians' signature	Parents will be called for a meeting.

Behavioural Conduct

Students are expected to uphold good Islamic character (akhlaq) at all times by showing respect to Allah (SWT), the Ahlulbayt (AS), teachers, fellow students, and Madrasah property. Good manners, appropriate language, and respectful behaviour are expected both inside and outside the classroom. Conduct that disrupts the learning environment or goes against the values of the Madrasah may result in disciplinary action.

NO PHONE POLICY: To minimise distractions and maintain a focused learning environment, students are **not** permitted to bring Smart mobile phones during Madrasah sessions. Any phone used without permission may be confiscated and returned in accordance with the Madrasah's disciplinary procedures.

Points	Item	Consequences (if any)
	Willfully damaging Madrasah property e.g. furniture	Student/Parent will be responsible for paying for Damage
-2 Points	Usage of Lift without a valid lift pass	After two Verbal Warnings, Parents will be called for a meeting.
-5 Points	Usage of Mobile Phones or any other electronic devices during Madrasah premises without consent.	1st: Phone will be confiscated and returned to the Parent 2nd: Phone will be confiscated and returned end of Term

-5 Points	Eating, chewing, and drinking except for water during class, e.g. soda, energy drink	1st: Parents will be called for a meeting. 2nd: Student will be Internally Suspended
-10 Points	Bunking/ Verbal abuse / Physical fighting in Madrasah (with colleagues or member of staff), Bullying/Threatening/Defaming	Student will be Internally Suspended
-10 Points	Smoking (Vaping/e-cigarettes/ cigarettes) if caught smoking/vaping or in possession	Student will be Internally Suspended

Bonus Tarbiyah Points

Students are encouraged to actively demonstrate good character, participation, and positive contributions within the Madrasah environment. Bonus Tarbiyah Points may be awarded for exemplary behaviour, voluntary efforts, participation in activities, and actions that reflect Islamic values and good akhlaq.

The awarding of Bonus Points will be at the discretion of the Madrasah and will contribute towards a student's overall Tarbiyah assessment.

Points	Item	Consequences (if any)
+2 Points	A student who abides to the code of conduct and has no offences at the end of every academic month	
+5 Points	A student that performs and submits the Community Service Form at the end of each term.	
+5 Points (up to)	A student that performs and submits the 'Monthly Amaal Forms'	
+1 Point	A student who recites Adhan, Dua after Salaah or Ziyarat	

The Management reserved the right to announce and award Bonus Points through various activities, initiatives throughout the year. These will be communicated to the parents in advance.

Bullying Policy

The Madrasah is committed to providing a safe, respectful, and supportive environment for all students. Any behaviour that harms, threatens, intimidates, or negatively affects another person physically, mentally, emotionally, or spiritually is strictly unacceptable. **PLEASE REFER TO OUR ANTI-BULLYING POLICY**

Bullying and unacceptable behaviour includes, but is not limited to:

- ➔ Physical actions such as pushing, hitting, or threatening others
- ➔ Name-calling, teasing, spreading rumours, or intentionally excluding others
- ➔ Discrimination, harassment, or any behaviour that causes emotional harm
- ➔ Cyberbullying, including using the internet or social media to insult, defame, or harm others
- ➔ Swearing, shouting, or using inappropriate language
- ➔ Stealing, damaging property, or any form of dishonesty
- ➔ Possessing or sharing offensive materials, weapons, illegal substances, or engaging in prohibited activities

All students are expected to uphold good Akhlaq by showing kindness, respect, and consideration towards others. Bullying or abusive behaviour will be taken seriously and may result in **strict disciplinary action**.

Reporting Bullying: Students who experience bullying or become aware that another student is being bullied must report it to a teacher, or member of the Madrasah management. All reports will be handled with sensitivity and confidentiality, and appropriate action will be taken promptly.

Academic Policy

Curriculum

For Class 7–10 students, the academic programme consists of three academic sessions delivered through two concurrent curricula: ***MCE Tarbiyah and Kisa Learning.***

To ensure students receive age-appropriate and comprehensive Islamic knowledge, the Madrasah Academic Team has carefully selected the relevant subjects, topics, and lessons to be covered throughout the year. The detailed curriculum plan, including the subjects, topics, textbooks, and weekly lesson schedule, can be accessed through the List of Topics document. https://docs.google.com/spreadsheets/d/1HOsg7P7nnItFhxp__cD8e56VhALztNJ_GOHHKszcOA/edit?usp=sharing

The selected textbooks can be accessed through the following platforms:

- ➔ MCE Curriculum: Madrasah Online
- ➔ Kisa Learning Curriculum: Kisa Foundation Islamic Curriculum

For Class 11–12 students, a customized curriculum has been developed to provide a modular-based learning approach, focusing on key topics and skills required as students transition towards adulthood.

The curriculum is designed to encourage deeper understanding, critical thinking, and practical application of Islamic teachings in real-life situations. Lessons are delivered by qualified scholars and subject experts to ensure students are exposed to a high standard of learning and meaningful discussions.

Assessments

Students will be assessed through various methods to ensure that learning standards and academic expectations are being met. Assessments may include written examinations, practical assessments, oral assessments, project-based assignments and classroom participation.

An overall academic score will be recorded and awarded at the end of the academic year based on the student's performance across all assessments.

The grading criteria are as follows:

- ➔ Students achieving 81% or above overall will receive an A Grade.
- ➔ Students achieving less than 40% in any subject will receive a Not Satisfactory grade and will be required to revisit the relevant material and complete a re-assessment.

For Class 11–12 students, all subjects must be successfully passed in order for students to be eligible for graduation.

HMBS QUR'AN RECITATION STUDENTS' GUIDE AND POLICY

Qur'an recitation is a core mandatory subject for students in Classes 7 to 10 at Husayni Madrasah Boys Section. In accordance with the **Dar al-Qur'an manual**, the curriculum is divided into three levels: DQ Level 1, DQ Level 2, and DQ Level 3. Attainment of DQ Level 2 or above is strongly emphasized for all students.

Students are required to learn the prescribed topics for each level as outlined in the Dar al-Qur'an manual, which will be provided to all students.

Graduation Requirement

All Class 12 students will be tested before graduation. Students who do not attain the minimum required proficiency of DQ Level 2 will not be eligible to graduate, subject to the assessment and remediation process set by management.

DQ Level Overview

The three DQ levels are summarized below:

Level	Learning Focus
DQ Level 1	Recognizing and joining Qur'anic letters, including basic punctuation signs and their correct application in Qur'anic verses.
DQ Level 2	Developing proper makharij pronunciation, with emphasis on fluency when reciting the Qur'an.
DQ Level 3	Reciting from the Uthman Taha Mushaf with confidence, proper Tajweed, and advanced Qur'an recitation skills.

Minimum Passing Requirements

To pass the subject, students must progress to DQ Level 2 proficiency. Students must be able to:

- Recognize letters individually and within words.
- Join letters correctly.
- Recognize and apply punctuation signs, including harakah, shaddah, sukoon, long vowels, and tanween.
- Recite the Qur'an with an acceptable level of fluency.
- Recite with an acceptable level of makhraj.

Weekly Recitation Classes

Students must attend weekly recitation classes conducted at the Madrasah by qualified Qur'an Maalims. Students are required to bring their notebook and manual to class and use them to take notes.

Students who face challenges in progressing toward the minimum DQ Level 2 proficiency requirement may, at the discretion of management, be required to attend additional compulsory classes at home or at the Madrasah.

Ramadhan Darsah Programme

The Ramadhan Darsah Programme will continue the regular Madrasah Qur'an classes. Attendance during the Ramadhan Darsah Programme is compulsory and will count toward regular student attendance.

Contact

Dar al-Qur'an email: daralquran.board@ksijdar.org

Student Welfare & Safety

Health & Medical Information

The health and safety of students is a priority for Husayni Madrasah. Parents/guardians are required to inform the Madrasah of any allergies, medical conditions, or special requirements during registration or by emailing hmbs.tabligh@ksijdar.org.

If a student has a non-communicable illness, injury, or requires special support while attending Madrasah, parents should inform the Madrasah in advance so appropriate arrangements can be made.

If a student becomes unwell during a Madrasah session, they should report to the Madrasah office, and parents/guardians will be contacted where necessary. The Madrasah is equipped with first aid facilities and trained personnel. In case of emergencies, students will be referred to the **Ebrahim Haji Charitable Health Centre** and parents will be informed immediately.

Fire Evacuation

Husayni Madrasah is committed to providing a safe learning environment for all students. In the event of a fire emergency, students and staff will be evacuated to the designated assembly point outside the premises, next to Africa & Gulf Bank

Regular fire drills will be conducted to ensure students and staff are familiar with the evacuation procedures and safety requirements.

Student Leaving Procedure

If a student needs to leave Madrasah during the academic year, parents/guardians must notify the Madrasah management in writing at least one month in advance.

This allows sufficient time to complete the required procedures, including issuing a leaving certificate and returning any Madrasah property. Parents are strongly encouraged to avoid withdrawing students during the academic year where possible.

Parent Partnership

Parent-Teacher Conferences

Parent-Teacher Conferences provide an opportunity for parents/guardians and teachers to discuss a student's academic progress, Tarbiyah development, strengths, and areas for improvement.

The conference will take place after the completion of Term 1, and attendance is expected from all parents/guardians to ensure effective communication and collaboration in supporting the student's development.

Parent Responsibilities

Parents/guardians play an important role in supporting the success of their child's Madrasah journey. Parents are expected to:

- ➔ Ensure regular attendance and punctuality.
- ➔ Support their child in completing academic and Tarbiyah requirements.
- ➔ Encourage good Akhlaq and respectful behaviour.
- ➔ Maintain open and respectful communication with Madrasah teachers and management.
- ➔ Stay informed of Madrasah announcements, policies, and activities.

A strong partnership between parents and the Madrasah is essential in nurturing students to become Thinking and Practicing Muslims.

Extracurricular Activities

Assemblies & Atmosphere

The Assemblies Team plans and coordinates assemblies in partnership with Madrasah Management and delivers meaningful assemblies for Islamic occasions and other Madrasah activities.

The Atmosphere Team helps create a welcoming and inspiring Madrasah environment by keeping billboards and signage in the Tabligh Building updated for Islamic occasions and by decorating the area for Madrasah events when required.

Madrasah Societies

Development Society: Established in 2007, the Development Society gives students a valuable opportunity to serve the community while building leadership, teamwork, responsibility, and organizational skills through a structured system.

Students who are interested in serving through the Development Society are encouraged to contact the Development Society Patronage for guidance and further information. All students are warmly encouraged to benefit from this opportunity to serve, learn, and grow.

Trips & Activities

The Trips & Activities Department plans, coordinates, and supports educational trips and extracurricular activities that enrich student learning beyond the classroom. This includes teacher-led educational trips, activities organized by Madrasah societies and student bodies, programmes requested by Madrasah Management, student camps, and other approved activities that promote meaningful learning, development, and engagement.

Dua & Ziyarat Classes

Students who wish to improve their recitation of Dua and Ziyarat (Daily Ta'akibaat, Dua Tawassul, Dua Kumayl, Daily Ziyarat, Ziyarat e Waritha etc) are provided the opportunity to do so by registering. These classes are held every Friday from 7:30 p.m. to 8:30 p.m.

Students stand a chance to recite Dua and Ziyarat at the Masjid

Administration Policies

Management Rights

Husayni Madrasah management **reserves the right to make decisions** necessary to maintain a safe, respectful, and effective learning environment for all students. This includes the right to review and update policies, address disciplinary matters, make academic decisions, and take appropriate action where required.

The Madrasah reserves the right to communicate with parents/guardians regarding matters affecting a student's academic progress, behaviour, attendance, or overall development. All decisions will be made with the best interests of the students and the Madrasah community in mind.

Contact Information

Physical Office	3rd Floor, Tabligh Building, Above AGB	Weekdays from 9am-3pm & Madrasah Timings
Email	hmbs.tabligh@ksijdar.org	Response within 48 Hours
Phone	(+255) 782-068288	Available only during Madrasah Timings

We look forward to your continued support and co-operation. We wish our students a year of fulfilling personal growth, successful learning and great achievements.

With Duas,

Husayni Madrasah Boys' Section Management.