



بِسْمِ تَعَالَى

Bismihi Ta'ala

HUSAYNI MADRASAH BOYS' SECTION
DAR ES SALAAM

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15 January 2024

Hadith from Imam Ali Ibn Al Hussein (AS): 'Were people aware of what lies in the obtainment of knowledge, they would pursue it even though they had to make voyages and endanger their lives to obtain it.'

Dear Parents and Students,

Assalamun Alaikum.

The Management and staff of the Husayni Madrasah (HMBS) is pleased to welcome you to academic year 2024/1445 (AH). We are looking forward to starting our new year to continue to pursue Islamic knowledge and values through Ahlul-Bayt (AS). We have an exciting, fruitful, and productive year ahead. With the help of the Almighty (swt) and your full cooperation (students & parents) we will be successful.

The Husayni Madrasah thrives to provide a peaceful environment to elevate our spiritual life through self-purification by acquiring Islamic knowledge that is obligatory (wajib) for us. For us to succeed, we must have protocols to maintain the integrity and efficient operations. This circular provides the fundamental functioning roles for us to follow to maintain a pristine environment. This relates to students, staff, parents, and administration of HMBS.

The teachers at Husayni Madrasah play a crucial role as part of the learning process. We have great dedicated teachers with decades of experience in our faculty. They have vast knowledge of their areas of expertise. We also conduct regular training to enhance their core subject matter as well as explore new and effective learning techniques to enrich the academic environment.

This document contains important guidelines that must be adhered to by all. We encourage you (Students and Parents) to read it thoroughly. The online consent agreement is part of the registration form that was completed for this year 2024. The student will not be able to attend classes if this is not done.

OUR VISION:

Husayni Madrasah's vision is to nurture students to become '**Thinking and Practicing Muslims**'.

MISSION 2024:

We will continue enforcing our mission to ‘Build a strong relationship with the Holy Qur’an’ and in addition, we seek to create a safe, exciting, Islamic learning environment where students are treated with love, kindness, and respect.

Parents are urged to keep up with the practice of Qur’an recitation with the students since time spent at the Madrasah is not sufficient to improve their recitation skills. Regular monitoring of the students’ progress in a formative way will determine promotion.

Madrasah (HMBS) Venue: KSIJ Tabligh Building

<p><u>Mondays & Wednesdays:</u> - Namaaz and Masail session*: (6:00 p.m. – 7.15 p.m.) followed by regular class: (7.15 p.m. – 8.00 p.m.) Late: 6:20 p.m.</p> <p><u>Saturdays:</u> - 2 Regular Classes: 3.00 p.m. – 4:50 p.m. Late: 3:15 p.m.</p> <p>*During Term when maghrib salaah time is late, classes will run from 7:30 to 8:15 p.m. Salat/Assembly attendance is compulsory as part of the Madrasah activity.</p>

Students with less than 70% attendance will not be allowed to sit for the Final Exams.

Communications:

HMBS Tel/WhatsApp No.	+255 782 068 288	Matters concerning “minor issues”
HMBS E-mail	hmbs.tabligh@ksijdar.org	For official communications
Late/Absentee note	https://forms.gle/uEkWOG5tLcu1mRwm9	Non-exam related

While the Madrasah will be calling you to inquire about your child’s absence in case of no notification, you are responsible to notify the Madrasah about it.

TARBIYA & CODE OF CONDUCT:

To foster core Islamic principles of self-worth, self-Tarbiya and moral conduct, Husayni Madrasah has established rules and regulations. These enhance a good productive learning environment that allows effective learning and builds personality for the students with the final goal of being the followers of the Awaited Savior (atfs).

Tarbiya (code of conduct) forms the basis of Akhlaq, hence, the HMBS follows the following system for students to accumulate rewarding points of good conduct or being penalized for bad conduct throughout the year. Each student will be awarded with 100 points to start the year. Points will be awarded or deducted as follows:

A: PUNCTUALITY, ABSENTEEISM AND UNIFORM			
A student who abides to the code of conduct and has no offences at the end of every month will receive +2 bonus points per month.			
A student will receive +2 BONUS points every month if he wears full uniform Students obtaining 100% attendance with Tarbiya at the end of the year will receive a special award.			
LATE ATTENDANCE	1st time	2nd time	3rd time

- 1 point	Tardiness is lack of discipline that will affect Tarbiya marks.	Verbal warning and name noted.	Verbal Warning and name noted.	Communication with parents.
A student reporting to Madrasah 15 minutes after commencement of class without prior notification from parents, will be recorded as absent, and may not be allowed to enter the class.				
ABSENTEEISM		1st time	2nd time	3rd time
- 2 points	Not bringing in absence note/ e-mail communication from parents within one week of absenteeism	Phone call to parents.	Phone call to parents.	Meeting called with parents.
UNIFORM		1st time	2nd time	3rd time
- 2 points	No appropriate uniform as defined in the uniform section	Verbal warning and name noted.	Verbal warning and name noted.	Communication with parents / sent home.
-1 point	No topi – for boys only on Monday or Wednesday			

B: ASSEMBLY PARTICIPATION

+ 1 Points	A student who recites the Adhan, Dua after Salah or Ziyarat
+ 5 Points	A student who takes the initiative by researching, preparing, and presenting on a topic under the supervision of the Assembly Head

C: ACADEMICS

+ 5 Points	A student that does community service throughout the year in the community and presents the necessary proof (Example; IUVC, DS)			
		1st time	2nd time	3rd time
- 20 points	Cheating, passing documents to others or any form of malpractice during examinations	Disqualified from the respective exam.	Disqualified from the entire term	Grade will have to be repeated.
- 2 points	Failure to bring stationery or note book as reported by the teacher.	Verbal warning and name noted.	Written Warning and name noted.	Communication with parents
- 3 points	Disturbing the class as reported by the teacher.	Verbal warning and name noted.	Written Warning and name noted.	Communication with parents

-10 Points	Absence from tests or exams without prior information or genuine reason.	Exams not recorded and no supplementary tests are available		
-10 Points	Forging parents / guardians' signature	Communication with parents		
If a student is not be able to sit for an exam due to a valid reason, parents are required to inform the administration <u>prior</u> to the exam. There will be no supplementary exams; however, this exam will not affect the final grade.				

D: Bunking, Smoking, bullying, Chewing Gum.				
- 10 points	Bunking/ Verbal abuse / Physical fighting in Madrasah (with colleagues or member of staff), Bullying/Threatening/Defaming	Suspension	Expulsion	
- 10 points	Smoking (Vaping/e-cigarettes/ cigarettes) if caught smoking/vaping or in possession	Meeting with parents.	Suspension	Expulsion
- 5 points	Eating, chewing, and drinking except for water during class, e.g. soda, energy drink	Meeting with parents.	Suspension	Expulsion

E: GENERAL TARBIYA OFFENCES				
	Willfully damaging Madrasah property e.g. furniture	Suspension after paying cost of damage.	Expulsion after paying cost of damage.	
- 3 points	Usage of Lift without a valid lift pass	Verbal warning and name noted	Written Warning and name noted.	Communication with parents
- 5 points	Usage of Mobile Phones or any other electronic devices during Madrasah premises without consent.	Phone will be taken and returned to student after Madrasah time.	Phone will be taken and only returned to parent.	Phone will be taken and returned at the end of the term

Tarbiya Communication to parents:

Parents will be called of any student whose Tarbiya points falls below 70 by the end of term 1.

The management strongly discourages bringing of valuable items (e.g. Electronics / cash, etc.). The management shall not be responsible for any stolen / lost items.

UNACCEPTABLE AKHLAQ IS AS FOLLOWS:

Stealing	Running in corridors or between classrooms
Shouting	Possessing an offensive weapon
Swearing	Damaging property
Bullying [see below]	Selling goods
Smoking	Possessing, distributing or using illegal drugs

BULLYING AND/OR ABUSE IS:

- UNACCEPTABLE
- ANY ACTION that which HURTS or THREATENS another person physically, mentally or emotionally
- being UNFRIENDLY, DISCRIMINATING or TEASING
- PUSHING, HITTING, NAME CALLING or SPREADING RUMOURS
- USING INTERNET TO BULLY / DEFAME

WHAT TO DO IF YOU ARE OR YOU KNOW SOMEONE IS BEING BULLIED:

You must always speak to an adult – a teacher, parent or member of the Madrasah management. Know that any bullying incident is treated in strict confidence and will appropriately be dealt with quickly.

AGE CRITERIA:

The Husayni Madrasah Boys’ Section only caters for students from the age of 12 – 18 years.

HEALTH EMERGENCY:

Husayni Madrasah management takes the health of your child very seriously. In case that your child has any allergies or any specific medical condition, kindly let the management know of this during the start of the year. This can be done by specifying it in the registration form or emailing us at hmbstabligh@ksijdar.org.

In case your child has non-communicable illnesses (e.g. sport injuries, a fracture, diabetes or on antibiotics) and wants to attend Madrasah classes, kindly inform us prior so we can cater for his needs. If a student falls sick during Madrasah classes, the student should inform the management office as soon as possible and the parent/guardian of the student will be contacted.

The Madrasah is equipped with medical professionals and a first aid kit in order to give first aid that may be required. In case of emergencies, the child will be rushed to our community health center, Ebrahim Haji Charitable Health Centre and the parents will be contacted immediately.

FIRE AND EVACUATION:

Husayni Madrasah management ensures that each student has a safe learning environment. In the unfortunate circumstance that a fire occurs in the premises of the building, all students will be evacuated to the nearest assembly point. The assembly point being outside the premises next to Habib African Bank Limited.

Fire drills will be conducted during the year to ensure that all students and staff are well versed with evacuation in case of any incidence.

STUDENT LEAVING:

In case where a student would like to leave madrasah in the middle of the academic year, please inform the management in writing at least 1 (one) month prior to the date of leaving. This is to ensure all requirements are met (e.g. Leaving certificate, handover to madrasah property, etc.). We urge you NOT TO LEAVE in the middle of the academic year.

HYGIENCE AND CLEANLINESS:

The management recognizes the difference between Tahir and Najis and would like to ensure parents that a tahir and clean environment will be present throughout. The management urges the students to maintain the highest level of cleanliness and hygiene. This includes but is not limited to, clean and ironed kanzu, clean topi, neat and clean hair, clean nails etc.

UNIFORM

For Mondays and Wednesdays, the Uniform is a **plain, clean, full length, WHITE KHANZU and WHITE CAP (TOPI)** for Namaaz sessions (as per attached picture). On Saturdays, a simple full length trouser/jeans (no tights) and a simple shirt/t-shirt which **must not** be sleeveless and **must not** have any offensive or abusive language. Students may wear the kanzu for the Saturday class. Jewelry (i.e. Earrings) or hats (aside from Muslim prayer hats - topi) / hoodies are not allowed..

We recommend students should have 2 sets of Madrasah uniforms to avoid any inconveniences.

We encourage students to wear black kanzu on wafaats of the 13 Ma'sumeen (AS) and during the months of Muharram and Safar.

ANNUAL PLANNER:

The Annual planner highlights important dates and events of year 2024. These are very important and constitute madrasah holidays and other important events.

MADRASAH CURRICULUM.

The Madrasah Academic team will now be reviewing the curriculum under the guidance of our scholars.

From year 2025, Husayni Madrasah will be adopting/implementing the MCE Curriculum under the World Federation. This year 2024 will be the last year for the current curriculum.

For Classes 7-10, the four core subjects are **Qur'an/Akhlaq** (Qur'anic Ethics), **Aqaid & Fiqh** (Islamic belief and law), **Taarikh** (Islamic History) and **Qur'an Recitation**. Each subject consists of two terms in which students will submit a project-based assignment and perform a written assessment by the end of each term. Marks for each subject will be allocated as follows:

- 50% on written assessments
- 40% on project-based assignments
- 10% on class participation at the discretion of the teacher

This year, the assembly time will also include a practical ahkam assessment whereby students will be tested individually on their practical Wudhu and Salah.



For Classes 11-12, students will undergo eight separate units over the year - four during the first term and four during the second. Each unit will assess students on the knowledge gained during the course by allocating 50 marks.

This modularized system aims to reduce the workload for the students at the end of the year.

The Madrasah awards all students who achieve an A grade (above 81%) in their overall performance throughout the year. The pass mark for all subjects is 40%. Any student who fails two or more subjects will be required to re-study the material. Students in class 11 and 12 must pass **ALL** subjects to qualify for promotion / graduation.

Class 7-10 Assembly on Mondays & Wednesdays is an important opportunity for the Madrasah to foster teaching outside the classroom. These sessions boost motivation and encourage students through activities, guest speakers, competitions and much more whilst also celebrating achievements and milestones students have gained.

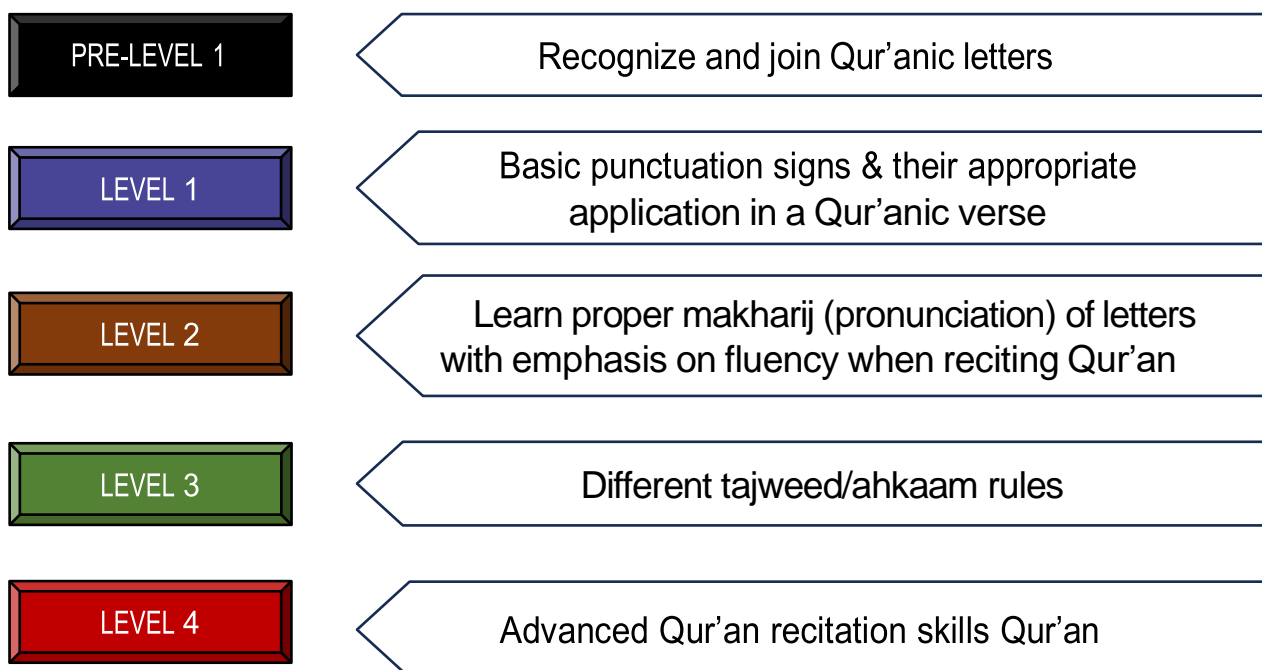
Class 11-12 Assembly on Mondays & Wednesdays focus on teaching students the importance of salat-ul-Jama'a and indoctrinate them to attend these at a Masjid.

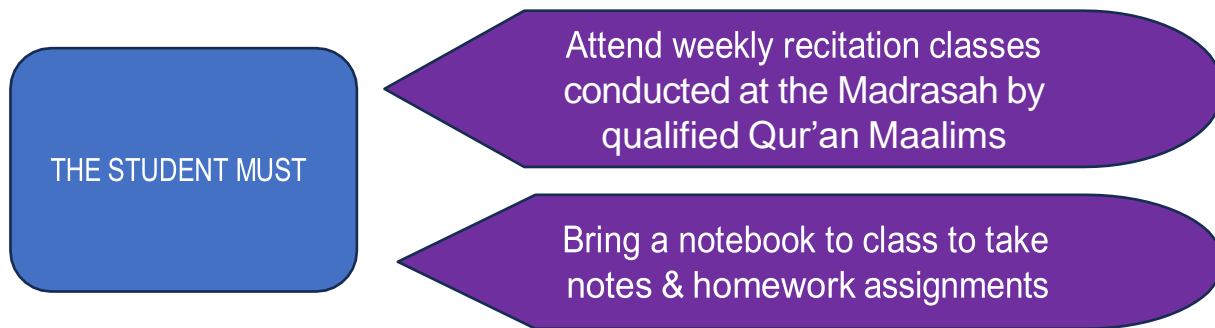
HMBS QUR'AN RECITATION STUDENTS' GUIDE AND POLICY

Qur'an recitation is a core mandatory subject for students of class 7 to 10 at Husayni Madrasah Boys Section. This document is a guide for the Qur'an recitation subject. The curriculum is divided into five levels. These are the topics that students should learn at each level.

Attaining Level 2 proficiency is a minimum requirement. Each student must attain a progress towards this (minimum requirement) in order to get to the next class at the conclusion of the academic year.

Below is a brief overview of the content the students must learn at each of the five levels:





Students who are challenged to progress towards the minimum proficiency requirement of Level 2 may, at the discretion of the management, undergo additional compulsory classes either at home or at the Madrasah campus to reach the necessary proficiency.

Basically, the students must attain progress to attain Level 2 proficiency to pass the subject. The students must be able to:

- Recognize the letters individually and in words.
- Join the letters correctly.
- Recognize and apply the various punctuation signs such as harakah (vowels), shaddah, sukoon, long vowels, tanween, etc.
- Recite the Qur'an with fluency.
- Recite with proper makhraj (pronunciation)

STUDENT-PARENT-TEACHER MEETINGS AND COFFEE SESSIONS

Parents are most welcome to make an appointment with the teachers/HOD/management, through the Administrator to discuss their child's progress.

In addition, Husayni Madrasah organizes at least 1 formal Student/ Parent/Teacher (PTC) meeting in the academic year. The meetings are designed to discuss your child's madrasah progress and your participation/cooperation.

Furthermore, the Husayni Madrasah will provide a platform on regular basis whereby parents are encouraged to propose general suggestions and discuss issues.

We strongly encourage your (Parents) to attendance and participation for collective development of your child and the Madrasah.

EXTRACURRICULAR EVENTS

The Madrasah's student council, the Development Society, will organize activities for students. Please make sure that your child actively participates in these activities to promote positive social interactions. You will be required to sign a consent agreement to allow your child's participation for these events.

EXTRACURRICULAR CLASSES

Dua & Ziyarat Class - Students who wish to improve their recitation of Dua and Ziyarat (Daily Ta'akibaat, Dua Tawassul, Dua Kumayl, Daily Ziyarat, Ziyarat e Waritha etc) are provided the opportunity to do so by registering. These classes are held every Friday from 7:30 p.m. to 8:30 p.m.

Quran Maqamat Class - Students that have excelled in their Holy Quran recitation will be eligible to participate in the Quran Maqamat Classes on Tuesdays and Fridays from 7:30pm to 8:30pm. Parents of these students will be informed by the Quran Department.

MENTORSHIP PROGRAM

Knowing the challenges that occur for Class 7 students transiting from Younger Madrasah, the Husayni Madrasah have initiated a Mentorship Program focused at supporting and guiding them during their first year at Upper Madrasah.

HMBS MANAGEMENT RESERVES THE RIGHT TO AMEND THE RULES TO FACILITATE THE PROPER ADMINISTRATION OF THE PROGRAM WITH ADEQUATE CONTROL AND INTEGRITY.

We look forward to your continued support and co-operation. We wish our students a year of fulfilling personal growth, successful learning and great achievements.

With Duas,

Management,
Husayni Madrasah.